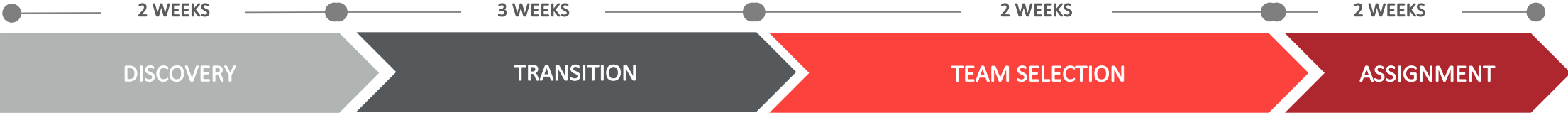


CARDAMONS ENGAGEMENT PLAN



Discovery

- Discussion with relevant stakeholders and firm up the requirement
- Understand business model
- Development history
- Identify users, developers and maintenance structure
- Technologies
 - Software
 - Licenses
 - Hardware
 - Other

Transition

- Configuration control process
- Infrastructure
- Architecture
- Application Design
- Access to System
- Access to Servers
- Repositories
- Run Systems
- Backups
- Environments
 - Local
 - Dev
 - QA
 - Production
- Code Review

Team Selection

- Focus
 - Selecting members with strong background in your main service area
- Compatibility
 - Strong communication skills
 - Developers with Agile mindset
 - Problem-solving skills
 - Attention to details
 - Curiosity
 - Passion
 - Collaborative
- Experience
 - PM 8-12 years
 - Senior 5+ years
 - Junior 2-5 years

Assignment

- SCRUM and Agile build-measure-learn cycle
 - Sprint Kick-off
 - User Story Planning and Tracking
 - User Story Prioritization
 - Design and Develop
- Quality Assurance
 - Testing
 - Documentation
 - Release | Training
- Communication
 - Sprint Planning (weekly)
 - Scrum Standups (daily)
 - Scrum of Scrums (weekly)
 - Customer Review & Retrospective (weekly)
 - Backlog Grooming (bi-weekly)